

Resume

Personal Information

Name: Krishna Jat

Gender: Female

Birth Year: 1997

Nationality: Indian

Marital Status: Unmarried

Languages: English, Hindi

Email: jatkrisha@gmail.com

Mobile No.: +91-9571389034

Current Address: Pumphouse, Andheri East, Mumbai (MH) 400093

Career Objective

Ambitious to build career in an organization where team work is required and hardworking is appreciated and to be in a position which is best suited to my knowledge and skills.

Profile Snapshot

- I am enthusiast to build my career in Chemical/IT/Pharma/Hospitality/FMCG related industries where I could apply my contextual knowledge.
- 18 months experience as Data Entry Operator and Billing department at K.K. Pharma, Andheri (W), Mumbai.
- Recently working with Barso pharma in Billing department and patient payment follow up.
- Master's in Chemistry (M.Sc.) from MLSU, Udaipur in 2020.
- Graduate in Biology (B.Sc.) from MLSU, Udaipur in 2018.
- Certificate course in Information Technology (RS-CIT) in 2016.

Educational Qualification

- M.Sc. 2018-20 Chemistry MLSU, Udaipur, Raj. 68%
- B.Sc. 2015-18 Biology, Chemistry MLSU, Udaipur, Raj. 60%
- H.S.C 2014-15 P.C.B. RBSE, Ajmer 60%
- S.S.C. 2012-13 - RBSE, Ajmer 63%

IT Skills

- Certificate course in Information Technology from RS-CIT in 2016
- Computer Basics
- MS Office (MS Word, MS Power point, MS Excel).
- Internet and E-Commerce Management.
- Internet Research

Interpersonal Skills

- Ability to grasp and learn new technology quickly accurately
- Flexibility & Adaptability
- Ability to work in a team
- Constant interest in learning
- Self-committed & self-disciplined
- Positive attitude

Declaration:

I vouch for the authenticity of the above information.

Yours Faithfully.

Date: 02.02.2025

Place: Mumbai, MH.

Krishna Jat